

**HUNTERDON COUNTY LIBRARY COMMISSION
HUNTERDON COUNTY LIBRARY
314 STATE ROUTE 12
FLEMINGTON, NEW JERSEY
May 19, 2010**

The regular meeting of the Hunterdon County Library Commission was called to order at 7:01 p.m.

ATTENDANCE

Thomas Valasek, Kenneth Jagel, William Newitt, Nouhad Jensen, Library Director Mark Titus, Freeholder Ron Sworen. Absent: Peter Craig

OPEN PUBLIC MEETING ACT

Read by Thomas Valasek.

COMMENTS FROM THE PUBLIC

Jean Allured-Sujet reported on the Friends.

- The final book sale figures are in: net \$65,000.00.
- Curtains have been installed across the whiteboard in the Headquarters meeting room. The Friends are looking into getting a retractable screen, podium, wireless microphone and projector for the meeting room.
- The Friends allocated funds for summer reading at their last board meeting.
- The Friendship Garden is being weeded and mulched. The weeding project will start up again in a few weeks for the summer.
- Jackie Cady will be co-president with Jean Allured-Sujet. Penny Gallagher will continue as treasurer.

COMMENTS FROM MEMBER LIBRARIES

None.

MINUTES OF THE PREVIOUS MEETING

William Newitt moved approval of the April 16, 2010 regular meeting minutes. Nouhad Jensen seconded. Motion carried.

DIRECTOR'S REPORT

- The Summer Reading Clubs are gearing up.
- The Hunterdon County Historical Society would like to catalog their collection. We are giving them guidance for their cataloging.
- The Reader Award Ceremony was held on May 5.
- The Polaris upgrade is doing well. Some staff members attended the recent PUG (Polaris Users Group) conference.
- There have been many transitions since Barbara Riesenfeld and Floyd Saums have left. Staff is taking on extra duties.
- The collection is being weeded.

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DIRECTOR'S REPORT (cont.)

- Take Your Child to Work Day was held in April.
- Extension Services is now being run by Adrienne Gardner.
- HCL will be doing the 4-H Fair again this year.
- Summer concerts have been scheduled.
- Circulation statistics leveled off for the first time.

CORRESPONDENCE

1. E-mail to Jim Thatch, Program Coordinator, copy given to Mark Titus, from Stephanie Kubu and Taylor Iodice, dated May 12, 2010, regarding Gold Award project.
2. E-mail from Mindy Mead to the Board of Chosen Freeholders via Denise Doolan, Clerk of the Board, copy to Mark Titus, dated April 30, 2010, regarding the library budget.
3. Letter from Therese Summerill, dated April 15, 2010, regarding donation.

The Library Commission would like to see the comments from the Cost Calculator put in the annual report.

FINANCIAL REPORT

Kenneth Jagel reviewed the vouchers and found them to be in order. Kenneth Jagel moved approval. William Newitt seconded. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

State Library budget

A rally was held in Trenton on May 6 in support of the State Library budget. The State Librarian is working with the Governor's staff on restoring some of the 74% that was cut.

ILLs

Sussex County is charging \$7.00 per inter-library loan; Mercer County stopped ILLs altogether. We will need some direction from the State Library before we make a decision on whether or not to charge.

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NEW BUSINESS (cont.)

Mr. Titus informed the Library Commission that a reserve fund would have to be created for ILL postage. A suggestion was made that the ILL fee be posted on the patron's Polaris screen. Another suggestion was to create a Pay Pal account.

Kenneth Jagel moved that Mark Titus prepare an ILL statement and plan for the Library Commission to act on at the June meeting. William Newitt seconded. Motion carried.

Telephone/data line changes

Freeholder Sworen stated that no one knows how the affiliated libraries are connected. HCL, IT, and Communications all had a hand at various times at managing the installations. No one seems to know who pays for the data lines and how many there are. Frenchtown has two Internet lines, they are now being charged for one of them. Freeholder Sworen stated there should be a standard for all affiliated libraries.

The Library Commission feels this is an issue the Hunterdon County Phone Committee should be working out. The commission requested more information for the June meeting.

PERSONNEL RESOLUTIONS

None.

EXECUTIVE SESSION

The Library Commission went into Executive Session at 8:36 p.m. to discuss legal matters. The Library Commission came out of Executive Session at 8:44 p.m.

ADJOURNMENT

The Library Commission adjourned at 8:44 p.m.

Kathleen Connors
Secretarial Assistant