

**HUNTERDON COUNTY LIBRARY COMMISSION
HUNTERDON COUNTY LIBRARY
314 STATE ROUTE 12
FLEMINGTON, NEW JERSEY
February 18, 2011**

The reorganization meeting of the Hunterdon County Library Commission was called to order at 8:55 a.m.

ATTENDANCE

Thomas Valasek, Kenneth Jagel, William Newitt, Nouhad Jensen, Jean Allured, Library Director Mark Titus, Freeholder Ron Sworen.

OPEN PUBLIC MEETING ACT

Read by Thomas Valasek.

ELECTION OF OFFICERS

William Newitt moved to keep the same officers from 2010. Nouhad Jensen seconded. Motion carried.

Chairman:	Thomas Valasek
Vice-Chairman:	William Newitt
Finance:	Kenneth Jagel

2011 MEETING DATES

The Library Commission will meet on the third Friday of every month at 9:00 a.m. in the main floor meeting room of the Hunterdon County Library, Rt. 12, Flemington, New Jersey. The April meeting will be held in the first floor meeting room of the North County Branch Library, 65 Halstead Street, Clinton, New Jersey.

ADJOURNMENT OF THE REORGANIZATION MEETING AND OPENING OF THE REGULAR MEETING

The reorganization meeting adjourned at 9:00 a.m. and the regular meeting opened.

COMMENTS FROM THE FRIENDS

Jean Allured reported that the Friends book sale preparation is underway and that scholarship forms are going out.

COMMENTS FROM THE PUBLIC

None.

COMMENTS FROM MEMBER LIBRARIES

None.

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MINUTES OF THE PREVIOUS MEETING

Kenneth Jagel moved approval of the November 19, 2010 regular meeting minutes. (No second recorded) Motion carried.

DIRECTOR'S REPORT

- Mark Titus and Amanda Philipp met with a representative from the Workforce Investment Board. We have set up “job zones” near the computers.
- The library has done a lot of free training webinars for staff in 2010 and is setting up more for 2011.
- Paws to Read is still well attended at both Headquarters and North County Branch.
- The bookmobile was in the Flemington Holiday Parade.
- Jim Thatch’s bookmark display is on the bottom floor.
- The new A-V system is installed.
- The Cultural and Heritage Commission gave the library \$3,000.00 toward programs. The library received another donation for the Fred Miller programs.
- School tours are going on. The bookmobile is still going to the Franklin Township School.
- We are investigating receipt printers that can do larger print.
- We are involved in the BTOP training programs.
- The first of the Staff Picks displays are up.
- The library is sponsoring a writer to do a series of writer’s workshops.
- An artist has volunteered to do free caricatures for patrons in the lobby beginning March 19.
- We are looking into doing a movie series using the new A-V equipment at Headquarters.
- Plans are underway for a staff scrapbooking project.

CORRESPONDENCE

1. E-mail to the library Cost Calculator response from Gerilynn Ambrosky, dated January 10, 2011, regarding library services.
2. E-mail to the library Cost Calculator response from Michelle DiGiovanni, dated January 4, 2011, regarding library services.
3. E-mail to the library Cost Calculator response from Lisa Thompson, dated December 2, 2010, regarding library services.
4. Letter from Charles Hildebrant to Mark Titus, dated February 4, 2011, regarding the closing of Headquarters on Friday nights.
5. Letter to Charles Hildebrant from Mark Titus, dated February 10, 2011, regarding the closing of Headquarters on Friday nights.
6. E-mail from Charles Hildebrant to Mark Titus, dated November 14, 2009, regarding the closing of Headquarters on Friday nights.

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CORRESPONDENCE (cont.)

7. E-mail to Charles Hildebrant from Mark Titus, dated November 20, 2009, regarding the closing of Headquarters on Friday nights.
8. E-mail to Freeholder Clerk of the Board Denise Doolan, copy to Mark Titus, dated February 9, 2011, regarding the 2011 library budget.

FINANCIAL REPORT

Kenneth Jagel reviewed the vouchers and found them to be in order. Kenneth Jagel moved approval. William Newitt seconded. Motion carried.

Kenneth Jagel approved the resolution to move 2010 unexpended funds into the appropriate reserve accounts. William Newitt seconded. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Thomas Valasek read the resolution commending Peter Craig for his years of service on the library commission. William Newitt moved approval. (no second recorded)

Resolution for the Cultural and Heritage artist's triptych

Jean Allured moved that the resolution be tabled until Mark Titus gets more information from Stephanie Stevens. William Newitt seconded. Motion carried.

New Jersey Council of Mayors reading promotion

Ron Sworen informed the library commission that the mayors of Lambertville and Frenchtown will be taking part in a first grade reading promotion that will go from March – May. He would like the library to become involved with this in some fashion.

PERSONNEL RESOLUTIONS

Jean Allured moved approval of the following personnel resolutions:

Taylor Maleski be released from the position of Student Assistant at the North County Branch Library, effective January 31, 2011.

Brielle Cooper be released from the position of Student Assistant at the North County Branch Library, effective February 9, 2011.

Amanda Philipp be released from the position of Supervising Librarian, effective April 30, 2011.

Nancy Ormando be released from the position of Senior Library Assistant, effective May 1, 2011.

Nouhad Jensen seconded. Motion carried.

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EXECUTIVE SESSION

The library commission went into executive session at 10:25 a.m. to discuss personnel and legal matters. The library commission came out of executive session at 11:25 a.m. and adjourned.

ADJOURNMENT

The library commission adjourned at 11:25 a.m.

Kathleen Connors
Secretarial Assistant