

**HUNTERDON COUNTY LIBRARY COMMISSION  
HUNTERDON COUNTY LIBRARY  
314 STATE ROUTE 12  
FLEMINGTON, NEW JERSEY  
July 15, 2011**

The regular meeting of the Hunterdon County Library Commission was called to order at 9:03 a.m.

**ATTENDANCE**

William Newitt, Nouhad Jensen, Jean Allured, Library Director Mark Titus, Freeholder Ron Sworen. Absent: Thomas Valasek, Kenneth Jagel.

**OPEN PUBLIC MEETING ACT**

Read by William Newitt

**COMMENTS FROM THE PUBLIC**

None.

**COMMENTS FROM MEMBER LIBRARIES**

None.

**REPORT FROM THE FRIENDS**

Jean Allured reported for the Friends.

- Five scholarships were awarded to high school students.
- Money has been allocated for new CD shelves, a display case and a sprinkler for North County Branch.
- 23.62 tons of material was recycled from the 2011 book sale.
- There were thirty-six volunteer days for the 2011 book sale: one volunteer was there for thirty-five of those days; two volunteers were there for thirty-four of those days.

**MINUTES OF THE PREVIOUS MEETING**

Jean Allured moved approval of the May 20, 2011 meeting minutes. Nouhad Jensen seconded. Motion carried.

Freeholder Sworen entered the meeting at 9:09 a.m.

**DIRECTOR'S REPORT**

- There are gaps in the microfilm collection for the Hunterdon Democrat and Hunterdon Review. We are investigating having them digitized.
- Harry Potter night had a good attendance.
- Teen Café began July 6<sup>th</sup> at Headquarters.

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**DIRECTOR'S REPORT (cont.)**

- The library is partnering with the Chamber of Commerce for their Internet radio program. The library would like to host a monthly hour-long program.
- Staff members are looking into mobile technology for the library.
- The library will be at the 4-H Fair again this year.
- The library will be involved with the Dvoor Farmers Market.
- Ten Elizabeth Grandin paintings were loaned to the Red Mill Museum for an exhibition. In return the Red Mill Museum donated several Elizabeth Grandin photographs to the library, which will be exhibited in the Grandin Room at North County Branch.
- The Freeholders have approved Mark Titus as a member of the Greater Raritan Workforce Investment Board. The GRWIB will provide the library with two flat screen televisions and two laptops for monthly job programs. GRWIB has also donated 169 job-hunting books (31 different titles) to the library.

**CORRESPONDENCE**

1. Letter to Mark Titus and Jim Thatch from Mary Lou Crabtree, president of the Holcombe-Jimison Farmstead, dated May 20, 2011, regarding exhibits.
2. Letter to Mark Titus from Rhonda Kelly, Deputy Clerk of the Board, dated July 6, 2011, regarding his appointment to the Greater Raritan Workforce Investment Board.
3. Letter to Amy Hollander, Executive Director of the Red Mill Museum, from Mark Titus, dated July 6, 2011, regarding Elizabeth Grandin photographs.

**FINANCIAL REPORT**

Mark Titus reviewed the vouchers and recommended approval. Nouhad Jensen moved approval of the expenditures. Jean Allured seconded. Motion carried.

Jean Allured moved approval of the resolution granting Supervising Librarian Jennifer Winberry permission to sign purchase orders. William Newitt seconded. Motion carried.

Jean Allured moved approval of the resolution moving 2010 unexpended funds for the affiliated libraries to the appropriate reserve accounts. Nouhad Jensen seconded. Motion carried.

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### **OLD BUSINESS**

None.

### **NEW BUSINESS**

Jean Allured wished to know if any of the Library Commission members wanted to renew their memberships to the New Jersey Library Board of Trustees Association. A reminder will go out for the November meeting for 2012 renewals.

### **EXECUTIVE SESSION**

The Library Commission went into executive session at 9:45 a.m. to discuss personnel matters. The Library Commission came out of executive session at 10:00 a.m.

### **PERSONNEL RESOLUTIONS**

Nouhad Jensen moved approval of the following personnel resolutions:

Olivia Murphy be released from the position of Student Assistant, effective May 26, 2011.

Betsy Chao be released from the position of Student Assistant, effective June 4, 2011.

Jennifer Winberry be made full-time Supervising Librarian, effective June 13, 2011.

Tanvi Rastogi be made temporary full-time Librarian, effective June 20 – September 3, 2011.

Jean Raper be made temporary full-time Librarian, effective June 20 – September 3, 2011.

Susan Ehlert be made temporary full-time Librarian, effective June 27 – September 3, 2011.

Greg Slomczewski be made temporary full-time Librarian, effective June 27 – September 3, 2011.

Brynda Taylor-Flynn be made temporary full-time Librarian, effective June 27 – September 3, 2011.

Nicole Mazewski be released from the position of Student Assistant, effective July 6, 2011.

Jessica Kaszas be released from the position of Student Assistant, effective July 6, 2011.

Joshua Gahles be hired for the position of Student Assistant, effective date to be determined.

Sabrina Herron be hired for the position of Student Assistant, effective date to be determined.

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**PERSONNEL RESOLUTIONS** (cont.)

Kyle Mazewski be hired for the position of Student Assistant, effective date to be determined.

Tyler Mazewski be hired for the position of Student Assistant, effective date to be determined.

Jean Allured seconded. Motion carried.

August meeting

William Newitt moved that the August 2011 meeting be cancelled. Jean Allured seconded. Motion carried.

**ADJOURNMENT**

Jean Allured moved adjournment. William Newitt seconded. The library commission adjourned at 10:04 a.m.

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Kathleen Connors  
Secretarial Assistant