

**HUNTERDON COUNTY LIBRARY COMMISSION
HUNTERDON COUNTY LIBRARY
HEADQUARTERS LIBRARY
314 STATE ROUTE12
FLEMINGTON, NEW JERSEY
March 2, 2018**

The regular meeting of the Hunterdon County Library Commission was called to order at 9:07 a.m.

ATTENDANCE

Jean Allured, Thomas Valasek, William Newitt, Nouhad Jensen, Library Director James Keehbler, Assistant Library Director Jennifer Winberry. Absent: Peter Mustardo

OPEN PUBLIC MEETING ACT

Read by Jean Allured.

REPORT FROM THE FRIENDS OF THE LIBRARY

- Jean Allured reported that the Book Sale Committee met on March 1st for the second time. Plans are moving along for the April sale. There will be two preview sales this year, a morning and an afternoon. The morning is sold out, the afternoon is not.
- The Friends are not accepting LPs this year. They will be gleaning unopened DVDs and autographed books for the Trick Tray in October. They will also be accepting donations of new items for the Tricky Tray during the two South County Park book drives.
- The Landscaper will be the same as last year. The Friends board has approved up to \$500 for new plantings.

COMMENTS FROM THE PUBLIC

None.

COMMENTS FROM MEMBER LIBRARIES

None.

MINUTES OF THE PREVIOUS MEETING

Thomas Valasek moved approval of the January 12, 2018 meeting minutes. Nouhad Jensen seconded. Motion carried.

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DIRECTOR'S REPORT

- Mr. Keehbler was on the Library Show with Mrs. Winberry Thursday morning.
- March 2 is Read Across America Day: Kathy Monti is at Chick-Fil-A doing story time.
- Joan Sabo and Kathy Monti attended the NORWESCAP stakeholders fair at the Hunterdon Medical Center; this is the library's seventh year in attendance.
- Ordering began on February 14th after the temporary budget was entered into Edmunds.
- Youth Services has several programs including two new ones: Reading Buddies and a Stuffed Animal Sleepover
- The Summer Concert Series has been booked
- The Winter Reading Club is wrapping up
- Makers Day will be at SCB on March 10 and NCB on March 24
- There are several new exhibits at the NCB Library

DIRECTOR'S REPORT/NEW BUSINESS

- Mr. Keehbler introduced himself; he has visited NCB and SCB; he's getting a feel for how the organization works, and getting to know the staff.
- He and Mrs. Winberry plan to visit the Affiliate Libraries next week
- He mentioned seeking fund raising opportunities, looking for private support for library programs, Legacy programs, and the possibility of a Foundation in the future.
- He stated some of his immediate projects include: planning a staff day, making the space immediately across from the Circulation desk more visually appealing, and is looking into getting charging stations for patrons to use
- The members of the Commission then introduced themselves to Mr. Keehbler.

CORRESPONDENCE

None.

FINANCIAL REPORT

- The Commission reviewed the checks that had been issued since the last meeting.
- There was discussion of the Library budget. A vote on the budget was tabled.
- Mrs. Winberry presented the payoff schedule for Headquarters as requested at the last meeting. 2022 is the scheduled year for the payoff.
- Mr. Keehbler stated he and NJLA president Pat Tumulty are working on a request that the state restore State Aid funding which would trickle down to all libraries.

Nouhad Jensen moved approval of the financial report. William Newitt seconded.
Motion carried.

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OLD BUSINESS

- The next meeting will be April 13th at the North County Branch Library.
- Training for the Commission is planned for the May 11th meeting at Headquarters.

NEW BUSINESS

None.

EXECUTIVE SESSION

None.

PERSONNEL RESOLUTIONS

Thomas Valasek moved approval of the following personnel resolution:

James Keebler be appointed Library Director, effective February 26, 2018. William Newitt seconded. Motion carried.

ADJOURNMENT

The meeting adjourned at 10:25 a.m. Tom Valasek moved; Nouhad Jensen seconded. Motion carried.

Jennifer Winberry
Assistant Library Director