

**HUNTERDON COUNTY LIBRARY COMMISSION  
HUNTERDON COUNTY LIBRARY  
314 STATE ROUTE 12  
FLEMINGTON, NEW JERSEY  
September 21, 2018**

The regular meeting of the Hunterdon County Library Commission was called to order at 9:02 a.m.

**ATTENDANCE**

Thomas Valasek, Nouhad Jensen, Peter Mustardo, Library Director James Keebler, Assistant Library Director Jennifer Winberry. Absent: Jean Allured

**OPEN PUBLIC MEETING ACT**

Read by Thomas Valasek.

**COMMENTS FROM MEMBER LIBRARIES**

None.

**COMMENTS FROM THE FREEHOLDERS**

None.

**REPORT FROM THE FRIENDS OF THE LIBRARY**

Director Keebler attended the recent board meeting and reported on behalf of the Friends.

- The Friends are planning their fall Tricky Tray.
- Membership is down and they want to come up with ways of attracting new members.
- Mary Ann Isham will chair the public relations committee.
- The Friends will pay for the carpet and moving expenses for South County Branch.

**COMMENTS FROM THE PUBLIC**

Barbara Sachau stated changes were made to the library without input from the public. She would have liked to see the periodicals reading space put in a more quiet area and tables provided so papers can be spread out to read. The library should be open on Monday nights and Sundays all year round. She would like to see the temperature in the building better regulated. Ms. Sachau wished to know why the director and library commissioners cannot be reached by email. Information is not easily found on the library website. She was given the email for Mr. Keebler. Contact information can be found on the About Us page of the website. Ms. Sachau noted that meeting notices are not in a prominent spot on the library webpage. (*Note: commission meeting notices can be found by clicking on the About Us page*). Ms. Sachau noted the computers are slow and the keyboards are sticky.

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### **MINUTES OF THE PREVIOUS MEETING**

Peter Mustardo moved approval of the July 20, 2018 meeting minutes. Nouhad Jensen seconded. Motion carried.

### **DIRECTOR'S REPORT**

- The Library Card Month program is in September and is being used more this year.
- Summer Reading Club and teen programming had another successful summer.
- The online booking system for program reservations and meeting rooms is up and running.
- The website committee is making changes to the website.
- Two interior design companies are submitting proposals for Headquarters design.

### **CORRESPONDENCE**

None.

### **FINANCIAL REPORT**

- Director Keebler informed the commission that he reviewed expenses and that we are in good shape.
- We have more staff members expressing interest in professional development.
- Mr. Keebler and Mrs. Winberry are working on next year's budget.

Peter Mustardo approved the financial report. Nouhad Jensen seconded. Motion carried.

### **NEW BUSINESS**

The commission viewed two TED Talks:

How to see past your own perspective and find truth, presented by Michael Patrick Lynch

How to make stress your friend, presented by Kelly McGonigal

### **OLD BUSINESS**

South County Branch update

- The movers are coming October 2. They have experience in moving libraries.
- South County Branch staff is doing a good job of packing up.
- The entire back lot of the building will be designated for library parking.
- We will do a soft opening when we move in and plan for a grand opening.

### **PERSONNEL RESOLUTIONS**

None.

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**EXECUTIVE SESSION**

None.

**ADJOURNMENT**

The meeting adjourned at 9:56 a.m.

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Kathleen Connors  
Administrative Secretary

**THE NEXT LIBRARY COMMISSION MEETING WILL BE HELD ON  
OCTOBER 19 AT NORTH COUNTY BRANCH.**